



**Fort Saskatchewan Elementary  
Parent Society Meeting  
Tuesday, September 16, 2025**

Attendance: Veronica Barton, Kristen Lynds, Stephanie Stoddard, Sarah Budd, Tammi, Sarah George, John George, Tiffany, Lee, Ralph Sorochoan

- 1) Call to Order at \_6:04pm\_\_\_\_
- 2) Land Acknowledgement – Tammi Richart (Principal)
- 3) Introductions
- 4) Motion to approve Agenda – First Veronica– Second - Kristen
- 5) Motion to approve May 28, 2025 Minutes – First Veronica, Second - Stephanie
- 6) Reports
  - a) School report –
    - i) Principal's Report
      - (1) First meeting with Fort Elementary
        - (a) Last minute switch and Tammi is the principal and Sarah is the assistant principal this year.
        - (b) Staff have been warm and welcoming.
      - (2) Unpack our Backpack
        - (a) Huge Success – 60% average attendance
        - (b) School Photos yesterday and today. LifeTouch Photography.
          - (i) Contract is ending as of this year with LifeTouch
          - (ii) Look at moving forward with LifeTouch or explore other options
      - (3) Terry Fox Run
        - (a) Track at the high school
        - (b) Assembly for meaning behind Terry Fox
        - (c) Hoping for nice weather
      - (4) National Day for truth and reconciliation
        - (a) Mrs Chaisson will be gathering activities to share in classrooms
        - (b) Sept 29 is Orange Shirt Day
        - (c) Sept 30 – no school
      - (5) Sept 25 – Self Identified families, welcome to family gathering at West River's Edge 6:30-7pm
      - (6) School Information
        - (a) Enrollment – 283 students enrolled
        - (b) Classes are 20-30 students per class
        - (c) 2 system programs – LINKS (16D) and partnership classroom with CASA focused on Mental Health



- (d) Staffing – additional hours for ed assistants, hired another ed assistant to do some work in the library, hoping to broaden with other items
- (e) Communication – one long email newsletter and weekly updates, but looking for feedback. Could also do S'More newsletters at the beginning and mid month to cut down on emails. Open to feedback.
  - (i) Added to New Business
- (f) Drills
  - (i) Bus Evacuation hosted by EIPS today.
  - (ii) Little Elk Island is for the Kindergarten classes
  - (iii) First Emergency evacuation will happen next week
- (g) Collaboration Wednesday – lots of opportunities to talk with staff. Focus in. Honed on data, SCP is on reading, writing, numeracy and parent engagement. Other opportunities, professional growth plans, collaboration on long range plans. Govt screens and assessments.
- (h) Govt Screeners – windows opened for that for literacy and numeracy. Writing assessments.
- (i) School Fees
  - (i) Should be posted at the end of next week
  - (ii) Fee waivers are possible for families need to happen before December 15
  - (iii) Fees
    - 1. Lunch supervision (1-6 and K are different based on attendance).
    - 2. Do not have a staff member interested in leading volleyball
    - 3. Field trip fees (static)
- b) Trustee Report – Ralph Sorochan
  - i) Appreciation – thank you to everyone for being here and supporting.
  - ii) Welcome to Tammi and Sarah. Very fortunate to have these teachers join the school. Will serve the school well and make the school proud.
  - iii) Kudos – excellent start up for all of the staff.
  - iv) Budget
    - (1) Lots of things in the media that are frustrating. Misinformation that has been said about school boards and spending. School board budgets are highly restricted and monitored. Reports come quarterly by the finance department. These are available to the public and parents.
    - (2) Operating Budget \$213M. \$211M comes from revenue streams. \$2M to balance which will leave a deficit. Talk to your MLAs regarding the funding in the schools
    - (3) Surplus of \$7.2M, \$5M under the limit that the government provides. Limit is \$12.8M. Surplus is important where you have a little “pocket money” in case



you need to replace items. IE chiller in Salisbury – \$1.2M for that replacement.

- (4) Summer projects – 327 planned and undertaken. 6 were Capital. One that was undertaken here – an accessible washroom that is being built on this side of the school. Lots of painting.
- (5) Superintendent evals – that happened at the end of May
- (6) EIPS 4 year education plan we are in the 4<sup>th</sup> year. Goals are built around the 4 year plan. Plans remain the same. Election coming up and the new board will develop a new 4 year plan. Will be developed by the survey data that is looked at by the board along with the needs of the division.
- (7) COSC – first meeting of this are coming up. New person replacing Emma. Ryan McMillan. Wed Oct 1 is the first meeting. 1 Rep from each council. Meetings are in person at the board office in Sherwood Park or virtual starting at 6:30, 5:30 refreshments (including pizza)
- (8) National day for truth and reconciliation – 30<sup>th</sup>
- (9) Sept 22-26 Truth and reconciliation week
  - (a) Activities either before or after
- (10) Trustee elections – we usually have 2 trustees from fort Saskatchewan. One had resigned in the middle of last year. A few days left in case anyone wants to be on the board
- (11) Public board meeting is this Thursday, 10AM on YouTube held at the board office.
- (12) If you have questions or concerns, please contact Ralph.
- (13) Report has links and is available.
- (14) Reserves – are they still capped? Yes – a little bit more, just over 6%. For this year it is \$12.79M. Want to see as much money go to instruction as possible while still being smart with money. Approximately \$2M goes back into the classroom.

7) Treasurer's Report –

- a) Amount update
  - i) Breakfast - \$1301.44
- (1) Last year there were some sponsorships, we do have that sitting there if anything is needed.

8) Elections

- a) Chair
  - i) Nomination: Stephanie – elected
- b) Vice Chair



- i) Nomination: Lillian - elected
- c) Secretary
  - i) Nomination: Kristen - elected
- d) Treasurer
  - i) Nomination: Veronica - elected
- 9) New Business
  - a) How to communicate with parents:
    - i) Last year it was weekly
    - ii) Weekly is preferred
    - iii) Posted on the school website as well
    - iv) Like the 5 day one with each day. Often had the same thing. Important surveys, make sure we aren't seeing the same thing every week.
- 10) Next Date/Time for the Meeting:
  - a) October 14, 6:15 pm
- Meeting adjourned at \_\_\_6:43pm\_\_\_\_\_



**Fort Saskatchewan Elementary  
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Tuesday, September 16, 2025  
Following Parent Council Meeting**

Attendance: Veronica Barton, Kristen Lynds, Stephanie Stoddard, Sarah Budd, Tammi, Sarah George, John George, Tiffany, Lee, Ralph Sorochoan

- 1) Call to Order at \_\_ 6:44pm \_\_\_\_\_
- 2) Motion to Approve the Agenda – Kristen First; Veronica Second
- 3) Motion to Approve the Minutes of May 28, 2025 – Veronica First; Stephanie Second
- 4) Treasurers Report–
  - a) Annual Report – ready to be signed and submitted
  - b) Operating – Down \$500 on the year. Some of the events we did last year – hot lunch just under \$2000, just over \$1000 on cotton candy, Silent auction \$500, Oil Kings and 50/50 \$300 each, Mabels labels \$50 (we get a percentage of this back), movie and dance made about \$30 each. Things that we use this for: teacher allowance (\$75), milk and cookies, dance and Halloween movie, Grade 6 farewell, movie license, agendas. Do not have a budget for this year yet. Melinda Carnahan did not cash her check for her teacher spend from last year. Was Healthy hunger for outstanding cheques? We don't have these. Send a list to Stephanie and she will contact them. Oil Kings was deposited to the school, will take that off what we owe for the agendas.
  - c) Casino - Down \$9,000. Currently \$10,093.10 Next casino will be 2027.
    - i) Governed by AGLC and can only spend it on specific things.
- 5) Elections for Parent Society
  - a) Chair – Stephanie - Elected
  - b) Co-Vice Chair – Tiffany & Lillian – Elected
  - c) Secretary – Kristen - Elected
  - d) Treasurer – Veronica - Elected
- 6) New Business
  - a) Fundraising Ideas:
    - i) Cotton Candy – do this again, timed with Easter
    - ii) Little Caesars – timing with parent teacher conference Nov 4&5



- iii) Silent Auction –
- iv) Oil Kings –
- v) Dance/Movie Night – Halloween Dance – Hold on Oct 24<sup>th</sup> for this for the facility.  
Doors open at 6:30. Admission by donation, cash concession
- vi) Random Fridays in the first half of the year for hot lunch. Wednesday is the day that they alternate. Kinder B is always on Friday. May need to get an email out to Kinder A and adjust for the new year. Potentially add days for Kinder A. Parent volunteers and grade 6. Potentially switch to Wednesday. Charge a delivery fee if you don't meet the minimum order. Reach out to High school leadership to have dates to help to facilitate. Rudolf Hennig is also looking for hours for their leadership course as well.
- b) School Wish List:
  - i) Will propose to staff to see if anything is coming forward.
- c) Teacher supply cheque amount:
  - i) \$75 went over really well last year. 12 teachers.
  - ii) Motion to approve \$75. Does Renee get 1 or 2 amounts? 2 as she has double the students. Second – Stephanie

Meeting Adjourned: 7:17pm  
Next Meeting: October 14