



**Fort Saskatchewan Elementary
Parent Council
MINUTES – June 12, 2023**

Attendance: Veronica Barton, Gillian Buhler (Teacher), Shelby Labrecque (Principal), Ralph Sorochan (School Trustee), Stephanie Stoddard, Lauren Taubenheim (online), Nicole Way, Caitlyn Zabrick

Call to Order at 5:30 pm – meeting chaired by Caitlyn Zabrick

1. Introductions
2. Motion to approve the Agenda – moved by Caitlyn, seconded by Nicole, carried
3. Motion to approve the Minutes of April 13, 2023 – moved by Veronica, seconded by Caitlyn, carried
4. Reports
 - a. Admin Report – School Council Report - June 12, 2023
 - 1) Welcome & Kudos! - Thank you to each of you for attending the meeting tonight! It is such a wonderful opportunity to work together to support our school community! -Thank you to our Parent Society for donating their time to the casino fundraiser! -Our appreciation also goes out to the volunteers who came out to our Track Day! Without these generous donations of time, we could not run this fun day for our students! -I would like to thank Jen Appleton for the pullout support work she has done with our division one students thanks to the midyear funding provided to us by the government. Her last day with us was May 18, although she continues to sub in our building. -I would also like to thank Jen Scott, the Fort Saskatchewan FSLW for the 2022-23 school year for her dedication and commitment to working with our families. Jen will be moving on to other endeavors after the end of this school year.

- 2) Budget -We have submitted our Spring budget to Central. Based on that submission, classes will be as follows: -ECS – Ms. Wilson has accepted a continuous contract position at another school and we wish her the very best as she embarks on new adventures. Ms. Renee Sadownyk will be our new kindergarten teacher. Gr. 1 – Ms. Percy Gr. 1 - Ms. Erickson Gr. 2 – Ms. Buhler Gr. 2/3 – Ms. Da Costa Gr. 3 – Ms. Morin Gr. 4 – Ms. Chaisson Gr. 4/5 – to be determined Gr. 5 – Ms. Frey (a.m.) & Ms. Pieterse (p.m.) Gr. 6 – Ms. Bohn LINKS – Ms. DenBraber CASA Classroom – Ms. Carnahan Music – Ms. Haverkamp -Educational assistants returning in the fall include Ms. Payne, Ms. Gervais, Ms. Fisher, Ms. Fox, Ms. Fudge, Ms. Grismer. -Elk Island Public Schools is partnering with Alberta Health Services to pilot a CASA Classroom with the focus on providing not only academic programming but also wrap around services to students struggling with mental health issues. Fort Saskatchewan Elementary has been chosen as the site for this wonderful new initiative. We are currently working with AHS and learning what precisely this collaboration is going to look like.
- 3) 2023-2024 fees were approved by trustees at the April 27, 2023 Board meeting.
- 4) Literacy & Numeracy Night -On April 18, 2023 we held our Literacy & Numeracy Night where our Elk Island consultants come out and presented to families ways they could further support their children's skill development at home. Although the turn out was smaller than hoped, it was a success, nonetheless.
- 5) The Fort Saskatchewan Multi-School and Community Playground Fundraising Committee Update -There has been no meeting of the committee. -A huge shout out to Nutrien for approving a \$2500 grant for our playground! -Also, thank you to our Fort Saskatchewan Christian School families who raised \$20 000 at their recent school auction which will also be put towards our playground!
- 6) Restorative Practices -We continued our work with Caroline Gosling and Mardi Hardt and practicing restorative circles. Most recently Caroline came out to participate and observe staff and students doing their circle work, which was followed by a group debrief to identify areas of learning and further growth moving forward. Some of the feedback we have received from

staff since starting this practice is how much closer and connected their classroom families feel this year. Students have also provided very positive feedback and won't let teachers miss having their circle time.

- 7) Regulation Strategies -We have completed our weekly introductions of two new strategies and are now turning our attention to reviewing the strategies and working with students to help them in identifying which strategies work best for them.
- 8) Kudos -A huge thank you goes out to Ms. Bohn, Ms. Percy, Ms. Buhler, Ms. Frey, and our two AFX student teachers, Ms. Moser and Ms. Julio, for kindly volunteering their time to allow our students participate in the EIPS Invitational Relays on May 4, 2023. Unfortunately, we could not participate due to student injury and lack of students able to attend the event. We will try again next year. -Thank you to Ms. Simpson and Ms. Frey for running basketball intramurals!
- 9) A friendly reminder that School Council Annual Reports need to be submitted to me by June 27, 2023. This is in accordance with Alberta Education, councils must complete and provide an annual report to their school board summarizing their activities and detailing the receipt, handling and use of any money in the previous school year. The Alberta School Councils Association has created a sample report template for school councils to use; however, councils may create their own reports as long as they meet Alberta Education requirements.
- 10) Looking ahead June 2023 -June 16 ~ Gr. 6 Birch Bay -June 20 ~ Gr. 6 PAT ELA -June 21 ~ National Indigenous Peoples Day -June 22 ~ Gr. 6 PAT Math Part A -June 23 ~ Gr. 6 PAT Math Part B -June 26 ~ Gr. 6 PAT Social -June 27 ~ Last instructional day & Gr. 6 PAT Science & Gr. 6 Farewell @ 1 p.m. – Gr. 6 students can bring 4 guests -June 28 ~ Last operational day for staff

b. School Trustee Report – FSE Trustee Report – June 12, 2023 - Ralph Sorochan

1) APPRECIATION – Thank you, for all you do to support our school!

2) BUDGET 2023-24 – At the April 20th Public Board Meeting, the Board of Trustees approved the key budget assumptions for the 2023-24 spring budget. At the April

27th Public Board Meeting, the Board of Trustees approved the use of reserves and allocations for the 2023-24 school year, as presented. At the May 25th Public Board Meeting, the Board of Trustees approved the 2023-24 spring budget. Full details are available in the Board Meeting package on <http://www.eips.ca>

3) SCHOOL FEES – The Board of Trustees approved school fees for 2023-2024, as presented at the April 20, 2023, Public Board Meeting. School fees were discussed several times at each school with parents and administration. School Council Chairs were asked to sign off on the discussion process being completed. I wish to commend parents for their participation in this process. I also appreciate the diligence in which Fort Saskatchewan school administration teams considered the landscape of its community when deliberating the need for changes next year.

4) ADMINISTRATIVE FEES 2023-24 – At the May 25th Public Board Meeting, the Board of Trustees approved the following fees: Facility Rental and Lease Fees, Specialized Support Fees, Partners for Science Fees, Non-Resident and International Student Fees, and PALS Fees. Fee increases reflect inflationary costs.

5) FOUR-YEAR EDUCATION PLAN (YEAR 2) - At the May 25th Public Board Meeting, the Board of Trustees approved the updated Four-Year Education Plan (Year 2). The updated plan includes revised performance measures and updated priority strategies for the 2023-24 school year. The updated plan is available at www.eips.ca.

6) ADDITIONAL PROGRAMMING FOR FORT SASKATCHEWAN STUDENTS – The following programs will be in place for the 2023-24 school year: a) Transition Program at Ecole Parc (Brand new program for a specific cohort of autistic children transitioning from PALS.) b) Connections Programs at WFG and Fort Christian c) CASA Classroom at Fort Elementary (Brand new treatment-oriented program.) d) Jr. High SEAS program at Lamont Jr./Sr. – accessible to Fort Saskatchewan students e) Jr. High Honours at Rudolph Hennig f) Elementary Reading Intervention Pilot Project (Grades 1-3) at all elementary schools in Fort Saskatchewan (Brand new program) Existing program descriptions can be found here: <https://www.eips.ca/programs-services/specialized-system-programs>

7) STUDENT TRANSPORTATION FEES 2023-24 – Implementation of a new funding model for transportation by Alberta Education will take place over the next two years. Increased funding to address the rising costs for fuel, insurance, parts, supplies, training for drivers and the new rider eligibility criteria are factors of the new funding model. The new eligibility criteria are mandated for 2024-2025. School Boards do have the option of implementation for the 2023-24 school year. The new eligibility criteria outlined by Alberta Education is as follows: One kilometer for students in grades 6 or lower Two kilometers for students in grades 7 or higher The Board of Trustees approved the proposed transportation fees and new criteria implementation at a Special Public Board Meeting on April 27th. Most parents should see a reduction in their yearly transportation fees. See Fee Schedule below.

Elk Island Public School - 2023-24 Transportation Fee Schedule - Proposed	
Fee Description	Fee
Base Rate* - fee for all students accessing bus service	\$ 75.00
Enhanced Service Menu* - Additional service offered by EIPS not Mandated as per the 2023-24 Funding Manual for School Authorities. Base rate plus each applicable enhanced service fee from the menu below.	
Ineligible - (do not meet Alberta Education distance eligibility requirements)	\$ 150.00
Non-Resident - (are not a resident of EIPS)	\$ 600.00
Additional bus to/from an alternate address	\$ 100.00
School/Program of Choice	\$ 100.00
Administrative Fees	
Replacement Bus Pass	\$ 20.00
Payment Plan	\$ 25.00
Refund	\$ 25.00
*Kindergarten fees are one-half of the applicable fee	

8) EIPS CAPITAL PLAN – We have received word from the ministry that our application for a collegiate jr./sr. replacement school has been denied. We were told our application was not successful was because this round of applications was for existing infrastructure and not for future builds. Interestingly, this was not indicated in the application requirements. We will continue to advocate for the new build to be designated a collegiate school when the project eventually is awarded.

9) Summer Projects List – The Board received for information, the 2023 summer projects list for all EIPS schools. For FSE specifically, the following projects are scheduled:

Fort Saskatchewan Elementary		
	Fire Inspections & Deficiencies	Summer
	Custodial Services - Annual Cleaning Regime	Summer
	Dryer Duct Cleaning	Summer
	Elevator Inspection & Maintenance	Summer
	Electrical System Preventative Maintenance	Summer
	Gas detection inspection and calibration	Summer
	Grounds Maintenance	Summer
	Gym Floor Refinishing	Summer
	HVAC System Preventative Maintenance	Summer

10) THREE-YEAR ENGAGEMENT STRATEGY: FRENCH IMMERSION – The Board of Trustees have received excellent feedback, thus far, from engaged stakeholders regarding French Immersion programming in EIPS. Further engagement opportunities are being planned.

11) ANDREW SCHOOL - At a Special Board Meeting on May 4, 2023, the Board received a Recommendation Report from the Superintendent of Schools regarding Andrew School. The Board made the difficult decision to pass a motion that closes Andrew School effective June 30, 2023.

12) CAREGIVER EDUCATION SERIES: May and June - Alberta Health Services hosts a series of virtual caregiver information sessions focused on ways to support students' mental health. The sessions are free and geared toward parents, caregivers,

teachers, and community members who want to learn more about challenges impacting children and adolescents. Session topics include anxiety, depression and technology, while teaching leadership skills, communication, resiliency and more.

https://drive.google.com/file/d/1gglv_yN1pd4-L8Nb5HXLsc0sFdHlblal/view?pli=1

c. COSC (Committee of School Councils Report) – No attendee, therefore no update

d. Treasurer's Report (Breakfast Program)

-bank balance – account still inactive, no funds needed

e. Breakfast Program Report (fundraising)

5. Business Arising from the Minutes – None

6. New Business – School Council Annual Reports need to be submitted to me by June 27, 2023. This is in accordance with Alberta Education, councils must complete and provide an annual report to their school board summarizing their activities and detailing the receipt, handling and use of any money in the previous school year.

7. Next Meeting: AGM in September. Date & time to be determined next school year.

8. Meeting Adjourned at 5:53 pm