



**Fort Saskatchewan Elementary  
Parent Council  
MINUTES – February 23, 2022**

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Attendance: Shelley Carter Schofield, Jenny, Judy Chaisson (teacher), Pamela Erickson (Assistant Principal), Shelby Labrecque (Principal), Leanne Percy (teacher), Ralph Sorochan (School Trustee Liaison), Nicole Way, Caitlyn Zabrick

Call to Order at 5:36 pm – meeting chaired by Caitlyn Zabrick

1. Introductions
2. Motion to approve the Agenda – moved by Caitlyn, seconded by Nicole carried
3. Motion to approve the Minutes of January 19, 2022 – moved by Caitlyn, seconded by Leanne, carried
4. Reports
  - a. School Trustee's Report – a. School Trustee's Report – FSE Trustee Report – February 23, 2022 - Ralph Sorochan 1) APPRECIATION to everyone for coming out, tonight, as your engagement is imperative to the success of our students. 2) OPERATION GUIDELINE CHANGES – Recently, the province released its updated guidance documents for schools and the COVID-19 Alberta Health Daily Checklist. Those recommendations and changes are now incorporated in the document. Here is a link to the updated EIPS Operations Guidelines 2021-22. Feb. 16, 2022 – clarification made to spectator mask use; Feb. 15, 2022 - page 10 – update made to proof of vaccination; page 15 – update to spectators—now permitted; page 19 – changes to volunteer requirement in schools; page 21 – update to "After-Hours Rentals," spectators permitted; Feb. 14, 2022, Changes made throughout that reflect recent changes to public-health protocols and guidance for schools 3) RETURNING STUDENT REGISTRATION REMINDER - The EIPS returning student registration process is open. All returning EIPS students are required to complete the form in the Parent Portal by Feb. 28, 2022. 4) KINDERGARTEN REGISTRATION REMINDER – Registrations began on February 01 – for full details visit eips.ca (potential students must be 5 years of age by December 31, 2022). 5) 4 YEAR PLAN AND PRIORITIES - On January 13, trustees took part in another Board retreat to further discuss the Board's direction, priorities for the 2021-25 term, and work plan for the 2021-22 school year. The priorities have been shared with EIPS Leadership for feedback. 6) DIVISION CALENDAR - At the January 20 Board meeting, trustees approved the Division Calendar for the 2022-23 school year. A general public calendar and kindergarten calendar are available on eips.ca. Calendar highlights: first operational day – August 29; first day of school – August 30; November break –

November 7-11; Christmas break – December 21 to January 3; second semester starts – January 31; Teachers’ Convention – February 9-10; spring break – March 24-31; last day of classes – June 27; last operational day – June 28 7) POLICY AMENDMENTS - The Board approved the following Policy amendments: • Board Policy 3: Role of the Trustee - the changes strengthen the policy’s clarity, language, and readability. • Board Policy 4: Trustee Code of Conduct – the changes strengthen the policy’s clarity, language, and readability. Edits were also made to the “Trustee Code of Conduct Sanctions,” for the same reasons. • Board Policy 7: Board Operations – the change relates to how many virtual Board meetings a trustee can attend annually—previously trustees could attend three meetings virtually. But, because of the pandemic and high transmissibility of the Omicron variant, that limit is suspended. • Board Policy 13: Appeals and Hearings Regarding Student Matters - the changes strengthen the policy’s clarity, language, and readability. • Board Policy 24: Personal Communication Devices – the changes strengthen the policy’s clarity, language, and readability. 8) ASCA CONFERENCE 2022 SPONSORSHIP – The Board passed a motion to approve the sponsorship of one school council member per school, to take part in the 2022 ASCA School Councils Conference and Annual General Meeting – with a submission deadline coinciding with the conference’s registration period. 9) BUDGET REALLOCATION: 2021-22 - The Board approved a budget reallocation because of an unanticipated surplus of \$1.5 million. The Division will use the funds for the remainder of the 2021-22 school year to: • hire two family school liaison workers, a consultant for the Specialized System programs and two occupational therapists; • assist with implementing the new curriculum; • support French Immersion and French-language programming; • support the development of senior high common exams; • develop a Division communication platform for staff and families and related dashboards; • purchase Enterprise Level Division Form Solution software; • create a report card in PowerTeacher Pro; and • replace more than 1,500 Chromebook reaching end of life. 10) RESERVE REQUESTS: 2021-22 - The Board agreed to requested and received approval from Alberta Education to access \$1.4 million in operating reserves. Once approved, EIPS will use the reserves to: • fund additional illnesses and Board-approved COVID-19 costs that arise between now and school year-end; • complete facility condition assessments in all schools; • install emergency strobe lighting in career and technology studies area to enhance safety; • hire a support analyst; and • replace the fire alarm panels at EIPS Central Services. The Board also approved using capital reserves (\$292,385) to allow for office renovations and server upgrades. 11) SCHOOL STATUS REPORT: 2020-21 - The Board received for information the School Status Report for the 2020-21 school year. The report identifies enrolment numbers, school utilization rates and per-student costs within the Division. Highlights from the report: • The average cost per EIPS student is \$6,966, which is up from the previous year by \$41. • EIPS currently has 22 schools operating above the \$6,966 average. • The Division’s utilization rate for 2020-21 decreased to 72 per cent—down by three per cent from the previous year. 12) PROVINCIAL BUDGET 2022 – The Provincial Budget will be released at 3:15 PM on February 24th. Following this, school divisions will receive detailed information regarding their individual allocations for next year. The Board has several budget meetings scheduled in March.

13) ALBERTA EDUCATION ASSURANCE SURVEY - Once again, Alberta Education is surveying teachers, students, and families through its annual Alberta Education Assurance (AEA) Survey. Students and their parents/guardians in grades 4, 7 and 10 will be asked to take the survey, either online or by mail. Alberta Education will send families information about the survey directly. 14) ELK ISLAND PUBLIC SCHOOLS (EIPS) PARENT SURVEY—open from March 14-27. Annually, EIPS conducts a parent survey to gauge its progress toward meeting the goals and priorities outlined in its Four-Year Education Plan. 15) CAREGIVER EDUCATION SERIES - Alberta Health Services is hosting a series of virtual caregiver information sessions focused on supporting students' mental health. The sessions are free and geared toward parents, caregivers, teachers, and community members who want to learn more about challenges impacting children and adolescents. Session topics include anxiety, ADHD, depression, self-harm, technology, teens and teaching leadership skills, communication, resiliency, and more. Learn more 16) UPCOMING MEETING – EIPS Board Meeting – March 17th at 9:00 AM.

b. COSC (Committee of School Councils) Report – Caitlyn was unable to attend but will supply the minutes once they are posted.

c. Admin Report - School Council Report - February 23, 2022 - Welcome!

- Kudos! Thank you to all of the families who are attending today! We appreciate the opportunity to dialogue with you about what is happening at school and hear about how we can work together to support our students!

- COVID-19 Update EIPS Operational Guidelines 2021-22 An updated EIPS Operational Guideline document for the 2021-22 school year is now available as a link in this report and on the EIPS (eips.ca) website. Updates include changes to masking requirements. Students are no longer required to wear masks.

-Professional Learning January 31, 2022 allowed staff to come together to start looking at the new curriculum, learn about vertical math surfaces which are now up in our hallways for classes to use, and to look at ways in which staff can ensure they are taking care of their own mental health during these challenging times. Our next professional learning day will be March 4, 2022.

- Literacy March Book Madness 2022 - This is an online bracket-style tournament that matches books, which students read and vote on to determine which book moves on to the next round. Classrooms will have the option of participating in this fun literacy activity. Thanks to our very generous Parent Society, we currently have received our second order of books in the amount of \$1 024.69 and they are now in classrooms. Staff are continuing to collect feedback from students and colleagues to determine the next selection of books to be purchased to use up the remaining funds (approximately \$600.00).

- Numeracy - Our vertical math spaces have been put up in our hallway and students have started exploring different ways to collaborate and problem solve various math equations. We recently shared some pictures of this on our Twitter feed.

- Fees Based on stakeholder feedback and our current context we will not be making any changes to our fees this year. We will revisit this discussion in the 2022-23 school year.
- Student Registration for new and returning students is open from February 1 to 28. Kindergarten registration is also open. We encourage families to share this information as it greatly assists administrators in planning for next year.
- First Nations, Métis, and Inuit - As we continue to explore the seven sacred grandfather teachings, our LINKS class shared what 'love' means to them at our virtual school community assembly in February. We have purchased First Nations, Métis, and Inuit related books for our students to enjoy in our school library. On March 15, 2022 is a virtual gathering for our First Nations, Métis, and Inuit parents and families from 7 to 8 p.m. If you are interested in participating, please contact Ms. Erickson.
- Alberta Education Assurance (AEA) Survey is now open for a second year! This replaces the former Accountability Pillar Survey and includes parents, students in grade 4, as well as teachers, and closes on March 25, 2022. The survey will be used in our Assurance Reviews in the fall and includes questions that measure both the required Alberta Education Assurance Measures and the previous Accountability Pillar survey measures. Grade 4 parents will receive survey packages from Alberta Education, including a Random Access Code to access the survey online, as well as instructions for accessing the survey in other languages. Should any parent need access to technology they can simply contact the school and we can arrange that. We will also be conducting our own EIPS Assurance Survey, with this data also being used in our Assurance Reviews in the fall. This survey will be administered throughout March 15 to 27 to all staff and parents in the Division as well as all grade 9 to 12 students. Although it may seem redundant, with our EIPS survey we are able to get a much higher response rate.
- Upcoming School Activities - We had our Red/White/Pink Day to show our school spirit and celebrate Valentine's Day. 100th Day was also celebrated as a fun, engaging activity for students in some of our division one classrooms to practice their numeracy skills.
- Family Day Virtually Assembly - This virtual school community assembly centred on what family means and celebrated the diversity of our FSE families. Select students from each class shared what family meant to them.
  - Pink Shirt Day - Staff and students were encouraged to wear pink shirts to celebrate diversity and show their support of anti-bullying initiatives to ensure our schools are safe, caring and welcoming to all. Based on the work of Jo Boaler, our school will be participating in the Week of Inspirational Math which is meant to teach students the importance of having a growth mindset that will assist them in feeling more confident in math. For more information you can visit <https://www.youcubed.org/week-inspirational-math/>.
  - Report cards will be published online at 3 p.m. on Friday, March 18, 2022, followed by student/parent/teacher conferences on March 23 and 24. More information coming soon about whether this will be in person or online, as well as how to sign up!

- Crazy Hair Day is on Thursday, March 24, 2022 so if you see your child's teacher and they look a little weird during conferences this could be why.
- Teacher's get a day off in lieu of conferences on Friday, March 25, 2022 and Spring Break follows from March 28 to April 1. Students return on Monday, April 4, 2022.

d. Treasurer's Report (Breakfast Program)

-bank balance – **\$1329.13**

e. Breakfast Program Report (fundraising) – No update/Account Inactive

5. Business Arising from the Minutes – None

6. New Business - None

7. Next Meeting: Wednesday, April 6, at 5:30

8. Meeting Adjourned at 6:00